



**Minutes of the Public Meeting of the
Board of Directors of the Florida Public Archaeology Network,
Conference Call
Pensacola, FL – October 31, 2013**

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held a public meeting conference call on Thursday, October 31, 2013 in Pensacola, Florida. The meeting convened at 12 p.m. CDT and lasted approximately 2 hours. The purpose of the meeting was to discuss the restructuring of the Northeast and East Central Regions; the Southeast and Southwest Regions; Board member appointments; and general updates from committees.

The meeting was called to order by Chair Judy Bense at 12 p.m. CDT.

Roll was taken and the following directors were in attendance: Dr. Judy Bense, Chair; Ms. Lee Hutchinson; Mr. Paul Jones; Mr. Greg Cook; Dr. Lynne Goldstein; Mr. Robin Moore; Dr. Mary Glowacki; Dr. John Worth; Shorty Robbins; and Ms. Patty Flynn. Mr. Terry Klein was absent.

Others in attendance were Dr. William B. Lees, Executive Officer and Secretary of the Board; Dr. Elizabeth Benchley, staff advisor to the Board; Cheryl Phelps, FPAN Coordinating Center Office/Contract Administrator; FPAN staff – Nicole Bucchino, Della Scott-Iretton, Mike Thomin, Jason Kent, Barbara Hines, Pat Lott. (UWF Attorney), Sarah Miller, Lisa Hylton, Jeff Moates, Ben Brotemarkle.

Dr. Bense called for the approval of the agenda. Paul Jones made a motion to approve the agenda, Greg Cook seconded, and all Board members approved..

Dr. Bense called for the approval of the meeting minutes from the May 9 & 10, 2013, Board of Director's meeting held in St. Augustine, Fl. Paul Jones made a motion to approve the minutes, Patty Flynn seconded, and all Board members approved.

Dr. William Lees presented his report: annual report redesigned to reflect focus on our statewide programming rather than regional, and was printed to facilitate general distribution. Nicole Bucchino designed and edited the report that will be distributed regionally to our supporters and related organizations. There were a few staff transitions, Dr. Jason Moser resigned from the Central Region for a job in West Virginia; Ryan Harke was hired as Outreach Coordinator for the Northeast Region; Lisa Hylton was hired as Outreach Coordinator in the Central Region; and Melissa Timo, Outreach Coordinator Southwest Region, defended her thesis successfully. Work is underway on the Florida Archaeology Month which will focus on the Paleo-Indian period as first installment of a Florida archaeology timeline to the present. The SEAC conference will be well attended by FPAN members. The West Central office will help out with exhibits and tour of Ybor City.

Approved May 9, 2014

Dr. Lees referenced the restructuring of FPAN to meet fiscal targets discussed last May. Restructuring would be through regional consolidation, based on the model provided by the earlier consolidation of the USF Central and West Central Regions and along the lines of the ad hoc consolidation of the North Central and Northwest Regions operated by UWF. Acting on the direction of the board, staff evaluated several models for consolidation and selected as the best solution to operate under a single host and with a single director overseeing the operations. This provides FPAN with the reduced operating costs we need in order to bring our operations within our reduced annual budget figures. The selected model will provide us with greater flexibility that will allow us to deal with future opportunities and challenges should they arrive. We propose implementing this approach in the Southwest and Southeast Regions through a single contract with FAU and the Northeast and East Central Regions through a contract with Flagler College. Meetings have been held with all stakeholders, and we are currently moving forward with implementation.

Dr. Goldstein updated the Board of the Development Committee's findings: The committee feels development of supplemental funding for FPAN is an important priority that needs concrete action either in terms of funding of a special project or in creation of a mechanism for effective solicitation of donations. .

Dr. Lees introduced the Board of Directors' reappointments: The four positions are: the FAC appointment – Paul Jones; At-Large in State – Robin Moore; At-Large Out of State – Dr. Lynne Goldstein; and Layperson – Shorty Robbins. All have requested to be reappointed. Several qualified applicants were received in response to posting of an application for board appointments on the FPAN website. A motion was made by Dr. John Worth to accept the reappointments, Patty Flynn seconded, and all approved.

Old Business: Dr. Lynne Goldstein brought up the issue of procedures for board review of Executive Director and Associate Director and other employees. Dr. Bense feels it should be through the MOA. Pat Lott feels we addressed thru MOA for Regions, but not for UWF employees. After discussion, Dr. Bense requested a further discussion at the May meeting.

Dr. Mary Glowacki presented highlights of DHR activities to supplement a written statement provided to the board. She asked for assistance in preparing for the sesquicentennial commemoration of the shipwreck *Maple Leaf* before April 2015.

Elizabeth Benchley brought up recent moves to eliminate important preservation protections at the local level.

Paul Jones – no updates on FAC

Patty Flynn – FAS updates – annual meeting in Punta Gorda, May 9, 2014.

New Business: None

No further business the meeting adjourned at 1:37 p.m. CST.